



FREMANTLE EDUCATION CENTRE TRAINING CALENDAR 2009

All Courses are subject to minimum numbers being met.
Courses can be delivered anytime and anywhere upon request (subject to numbers - cost negotiated subject to requirements)!

COURSE	Jul	Aug	Sep	Oct	Nov	Dec	Cost
ACCREDITED TRAINING							
Certificate III Education Support (Teacher assistant) (Classes start at 9:30am and finish at 2:30pm) Fremantle & Mandurah - 1 day a week - Tuesdays	21, 28	4,11,18,25	1,8,15,22,29	20,27	3,10,17,24	1,8,15	\$1,350.00
Certificate IV Education Support (Special Needs)(Classes start at 9:30am and finish at 2:30pm) Fremantle & Mandurah - 1 day a week	22, 29	5,12,19,26	2,9,16,23	14,21,28	4,11,18,25	2,9,16	\$1,800.00
Certificate III Education Support (Teacher assistant) (Classes start at 9:30am and finish at 2:30pm) 4 Week BLOCK + Practical Placement		Commences 3rd		Commences 5th	Commences 9th		\$1,350.00
TAA Cert IV Training & Assessment FULL COURSE - 10 Days + Assessments to complete	20th - 31st	3rd - 14th	7th-18th	5th-16th	9th - 20th	30th Nov - 11th Dec	\$1,850.00
TAA Cert IV Training & Assessment FLEXIBLE DELIVERY	Ongoing Enrolments	Ongoing Enrolments	Ongoing Enrolments	Ongoing Enrolments	Ongoing Enrolments	Ongoing Enrolments	\$1,850.00
TAA CERT IV Training & Assessment One day a week	16,23,30	6,13,20,27	3,10,17,24	1,8,15,22,29			\$1,850.00
TAA Certificate IV Upgrade		25,26,27,28		27,28,29,30			\$800.00
Certificate II in Customer Contact 1 Day		4,11,18, 25	1,8,15,22,29	20,27	3,10,17,24		\$650.00
Certificate III in Customer Contact 1 Day		6,13,20,27	3,10,17,24	15,22,29	5,12,19,26		\$850.00
Certificate II in Customer Contact Block		3rd- 21st	24th Aug - 11th	5th - 23rd	9th - 27th		\$650.00
Certificate III in Customer Contact Block			14th - 2nd Oct		30th - 18th Dec		\$850.00
Certificate IV Employment Services	29	5,12,19,26	2,9,16,23,	14,21,28	4,11,18,25	2,9	\$1,250.00
Certificate III in Business	20th - 14th Aug		31st Aug - 25th Sept		2nd -27th		\$850.00
Certificate III in Business (Frontline Management)		17th - 11th Sept		5th - 30th			\$850.00
Diploma Business Management	FLEXI	FLEXI	FLEXI	FLEXI	FLEXI	FLEXI	\$1,500.00
NON ACCREDITED TRAINING							
Basic computer - 1 Day	27	10, 24	14,28	19	16,30	7	TBA
Excell Beginners - 1 Day	20	13	10	29	12	10	TBA
Excell Intermediate (2007) - 2 Days		5&6	2&3	7&8	11&12	2&3	TBA
Word beginners (2007) - 2 Days	9&10	26&27	16&17	7&8	4&5	9&10	TBA
Introduction to Working in Retail 3 Days		3,4,5	21,22,23	26,27,28	23,24,25	14,15,16	TBA
Customer Service - 1 Day	23	20	17	22	19	3	TBA
Communication in the Workplace - 1	27	24	21	26	23	14	TBA

FOR FURTHER INFORMATION PLEASE CONTACT THE FREMANTLE EDUCATION CENTRE ON :

PHONE : 08 93355444

FAX: 08 93355656

EMAIL: di.watts@fec.org.au

NB: ALL MATERIALS ARE INCLUSIVE IN COST

