

Why study with FEC?

Our staff are competent and qualified educators who understand the difficulties and hurdles confronting modern workplace trainers. Our system will equip you to plan and deliver effective and efficient training sessions. We will show you how to avoid commonly made errors, which act as barriers to learning, training and assessing.

What we offer you

- Customised Training
- Experienced approachable consultants
- Fast friendly service
- Understandable course content
- Ongoing support and feedback
- Quality resources
- Inclusive learning environment

FEC is a quality education provider offering both accredited and non accredited training programs.

We will offer you a quality service to ensure you obtain your qualification in a professional manner.

- Competitive pricing - discounted for groups of 6 or more and negotiated with you to meet your needs
- Recognition of existing skills
- On-site assessments, RPLs and training, if preferred

Efficient Plain English Delivery & Assessment

- Ongoing support and regular appointments to assist participants in completing the course
- All resources included in the quoted price - no hidden costs
- Guaranteed feedback on assessments within 14 days

www.fec.org.au

Other courses

Business	Computing
Community Services	Training

-  **BSB 30207**
Certificate III Customer Contact
-  **BSB 30110**
Certificate III Business
-  **CHC 42008**
Certificate IV Employment Services
-  **CHC 41708 Certificate IV**
Education Support (Special Needs)
-  **TAE 40110**
Certificate IV in Training & Assessment
-  **FEC also offers many**
non-accredited training courses



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Fremantle Education Centre

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BSB 51107

Diploma

Management

What is the Diploma in Management?

This qualification is designed to meet the current and future needs of new and existing personnel working within a wide range of industry areas. The Business Services Training Package provides significant choice and flexibility to suit a diverse audience operating in a wide range of professions.

This training package is used to develop specific competencies for leaders in today's workforce.

Suitable for:

- People who simply wish to expand their flexibility in the workplace
- Managers, Supervisors and Leaders wanting a qualification
- Divisional Managers and Potential Managers
- Business Unit Managers

What units are included?

BSBCUS501A	Manage quality customer service
BSBFIM501A	Manage budgets and financial
BSBINM501A	Manage an information or knowledge management system
BSBLED501A	Develop a workplace learning environment
BSBMGT502B	Manage people performance
Elective Units	
BSBRISK501A	Manage risk
BSBWOR502A	Ensure team effectiveness
BSBPMG501A	Manage projects

Our competitive prices include

- Discounts for groups
- Recognition of existing skills
- On-site assessments, RPLs and training, if preferred
- Ongoing support and regular appointments to assist participants in completing the course
- All resources included in the quoted price
- Guaranteed feedback on assessments within 14 days

Recognition of Prior Learning (RPL)

RPL takes into account competencies you have achieved through other studies, formal and informal courses, and life experiences.

When you apply for RPL, a consultant will contact you and arrange a meeting to explain the RPL process and assist you to understand what you will need to supply as evidence.

Face to face learning and assessment

Recommended for learners without industry experience.

Face to face learning gives you a chance to develop with other learners and share ideas. Our training is delivered in interactive training sessions. The course delivery allows time to complete course work whilst gaining competencies within an interactive learning environment.



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TO ENROL NOW CALL

**Fremantle Education Centre (08) 9335 5444
or visit www.fec.org.au**



Training Accreditation Council
WESTERN AUSTRALIA



NATIONALLY RECOGNISED
TRAINING