

Why study with FEC?

Our staff are competent and qualified educators who understand the difficulties and hurdles confronting modern workplace trainers. Our system will equip you to plan and deliver effective and efficient training sessions. We will show you how to avoid commonly made errors, which act as barriers to learning, training and assessing.

What we offer you

- Customised training
- Experienced approachable consultants
- Fast friendly service
- Understandable course content
- Ongoing support and feedback
- Quality resources
- Inclusive learning environment

FEC is a quality education provider offering both accredited and non accredited training programs.

We will offer you a quality service to ensure you obtain your qualification in a professional manner.

- Competitive pricing - discounted for groups of 6 or more and negotiated with you to meet your needs
- Recognition of existing skills
- On-site assessments, RPLs and training, if preferred

Efficient Plain English Delivery & Assessment

- Ongoing support and regular appointments to assist participants in completing the course
- All resources included in the quoted price - no hidden costs
- Guaranteed feedback on assessments within 14 days

www.fec.org.au

Other courses

Business

Computing

Community Services

Training



BSB 30207
Certificate III Customer Contact



BSB 51107
Diploma Management



CHC 41708 Certificate IV
Education Support (Special Needs)



CHC 30808 Certificate III
Education Support



TAE 40110
Certificate IV in Training & Assessment



FEC also offers many
non-accredited training courses



empower learn succeed



Fremantle Education Centre

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CHC 42008
Certificate IV
Employment Services

What is the Certificate IV in Employment Services?

This qualification covers workers who provide a range of programs and services to individuals and groups of clients and employers to support them in locating, securing and maintaining suitable employment.

Workers at this level:

- Need an understanding of access and equity issues including cultural diversity, Aboriginal and / or Torres Strait Islander and disability issues, and to work with local communities in the provision of services
- May have limited supervisory responsibilities in the employment services context.

Occupational titles may include

- Client Services Officer
- Employment Consultant
- Employment Consultant - Case Manager
- Employment Consultant - Employer Marketing and Liaison
- Employment Consultant - Job Placement
- Employment Consultant - Training
- Job Search Training Consultant
- Training and Placement Officer



What units are included?

CHCCOM403A	Use targeted communication skills to build relationships
CHCCS400A	Work within a relevant legal and ethical framework
CHCES311A	Work effectively in employment services
CHCES411A	Collect, analyse and apply labour market information
CHCES415A	Monitor and improve contracted employment services
CHCORG405C	Maintain an effective work environment
HLTOHS300A	Contribute to OHS processes
CHCES416A	Plan and provide job search support
CHCNET402A	Establish and maintain effective networks
HLHIR403B	Work effectively with culturally diverse clients and co-workers
CHCCDP501B	Liaise with employers to promote flexible work arrangements
CHCCS412D	Deliver and develop client services
CHCDIS408C	Support people with disabilities as workers
CHCES404B	Promote clients to employers

TO ENROL NOW CALL

Fremantle Education Centre (08) 9335 5444
or visit www.fec.org.au

Our competitive prices include

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- Recognition of existing skills
- On-site assessments, RPLs and training, if preferred
- Ongoing support and regular appointments to assist participants in completing the course
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Recognition of Prior Learning (RPL)

RPL takes into account competencies you have achieved through other studies, formal and informal courses, and life experiences.

When you apply for RPL, a consultant will contact you and arrange a meeting to explain the RPL process and assist you to understand what you will need to supply as evidence.

Face to face learning and assessment

Recommended for learners without industry experience.

Face to face learning gives you a chance to develop with other learners and share ideas. Our training is delivered in interactive training sessions. The course delivery allows time to complete course work whilst gaining competencies within an interactive learning environment.



Training Accreditation Council
WESTERN AUSTRALIA



NATIONALLY RECOGNISED
TRAINING